



# Housing Authority of the City of Fort Wayne Board Meeting Minutes and Memoranda May 16, 2024

**Call to Order:** Donna Hanks called the meeting of the Fort Wayne Housing Authority to order at approximately 8:01 a.m. on May 16, 2024, at 7315 Hanna Street, Fort Wayne, IN 46816 and on Zoom.

**Present (In Person):** Commissioners: Donna Hanks, Wil Smith, Fernando Zapari, and Helen Pace

**Present (Virtually):** DeLois McKinley-Eldridge

**Excused:** Debra Faye Williams-Robbins, Marlon Wardlow

**Staff:** Sarah Smith (Deputy Executive Director), Amy Jacobowitz (Director of Asset Management) Dan Kuleff (Modernization and Construction Manager), Carolyn Nichter (Director of Accounting), Brian Butcher (Financial Planning & Analysis Manager), Angia Dukes (Director of Assisted Housing Programs), Jessica Matuska (Executive Assistant), and Dana Christian (Development Manager)

## Open Forum

No one present

## Approval of Minutes from previous meetings

Motion to approve the minutes by Fernando Zapari and Wil Smith seconded the motion. Unanimously approved by the Commissioners.

## Approval of Financials

Financials presented by BDO PHA Finance (Jake Bastoni). He provided an overview of the financial report for March. Discussed the presentation of financials.

Motion to approve the financials by Wil Smith and Fernando Zapari seconded the motion. Unanimously approved by the Commissioners.



### **Staff Presentations**

- a. Angia Dukes provided a verbal presentation based on her submitted report that was provided in the board packet.

### **Resolutions**

- a. Resolution 2024-05 – Resolution Approving Access Control System  
Motion to approve Resolution 2024-05 made by Fernando Zapari and Wil Smith seconded the motion. Unanimously approved by the Commissioners.

### **Executive Session**

No actions taken or decisions made.

### **Adjournment**

Meeting adjourned at approximately 8:41 a.m.