

QUESTION	RESPONSE
<p>1. On page 3, it is stated the bidders must adhere to the following: HUD Handbook 7460.8 REV 2, Procurement Handbook for Public Housing Agencies, dated 2/2007 and HUD Table 5.1, Mandatory Contract Clauses for Small Purchases Other Than Construction and if attached; HUD 5370EZ, Davis Bacon or HUD Wage Decision.</p> <p>a. Is there a reference for these policies that would explain how they would affect construction of the YW Lofts or our ability to provide supportive services with our staff? Would we want to check with our developer about these, or would they already be aware?</p> <p>b. What does "if attached" mean in regards to if Davis Bacon applies to this project?</p> <p>2. For the attachments that go with the application, does just our organization need to complete the Profile of Firm form, or would we also ask our developers to complete that too? We don't have contractors yet for the project so there wouldn't be anyone in that area to complete this form yet.</p> <p>3. Regarding Client Information: The proposer shall submit a listing of former or current clients, including the Public Housing Authorities, for whom the proposer has performed similar or like services to those proposed herein.</p> <p>a. If we have not done a project like this before, so we include any Client Information? We have experience contracting with ICADV to provide RRH through the DV Bonus Housing program with the state and also have another state grant called Housing First that administers RRH. Are these examples relevant to use for Client Information or elsewhere?</p>	<p>1.a. No, this is only in regard to the RFP and response process itself.</p> <p>1.b. We would have attached it to the RFP as a form to complete with the response if it were applicable. For this RFP it's not applicable.</p> <p>2. Just the organization responding to the RFP needs to complete the profile of firm.</p> <p>3.a. Yes</p>
<p>Can you also clarify what is being requested in the Financial Capacity/Financial Vitality section where it is stated "The proposer entity must submit under this tab a concise description of its Financial Plan and Financial Capacity to deliver the proposed services, including a <u>preliminary operating proforma</u> for the requested term of the PBV contract." What does a preliminary operating proforma need to entail?</p>	<p>Your property manager will manage the property based on an approved budget calculating the rent and expenses for the project. The operating proforma is a collection of those budgets showing the rents, expenses and debt payments over the term of the PBV contract. IHCDA has a format on their website that can used or whatever your property manager uses will be acceptable.</p>