

## **YouthBuild Construction Manager**

### ***Purpose***

To provide construction instruction and worksite supervision and to participate in the planning, development and oversight of the YouthBuild Program and construction-related activities. This includes NCCER instruction, OSHA safety training, maintaining effective relationships with YouthBuild Members and other agencies, and working with the YouthBuild Program Advisory Council.

### ***Qualifications***

Qualified candidates will have a minimum of a journey- or technician-level experience in the craft or a minimum of three years of experience as a certified teacher in a vocational/technical construction or maintenance-related training program. This experience must be reflected on your resume.

The Construction Manager will attend and complete the ICTP (Instructor Certification Training Program) under YouthBuild USA and will be certified as Craft Instructor, giving them the ability to certify their YouthBuild Members in NCCER Construction Curricula.

### ***Primary Responsibilities***

- Develop detailed construction plan and schedule.
- Coordinate and monitor the progress and quality of work.
- Provide oversight of the on-site construction training by: ensuring that trainees get consistent and adequate skills training; helping to set standards for appropriate behavior and ways to handle problems on the construction site; and ensuring work-site safety, learning of safety procedures, and proper construction techniques.
- Ensure quality instruction of construction skills including demolition, rough framing, roofing, drywall, finish carpentry, sheet metal, electrical, plumbing, painting, and masonry.
- Be responsible for overall safety enforcement.
- Develop and supervise the safety committee.
- Assist in personal and vocational counseling and development of trainee's leadership skills in conjunction with other YouthBuild staff.
- Assist in the evaluation of student knowledge and skills in construction. Participate in the development of project –based curriculum that includes construction.
- Maintain accurate files documenting the construction projects for each school year.
- Implement and accurately maintain a system to track student's progress and assess their skills and abilities.
- Identify private contractors or developers who might be interested in collaborative partnerships with YouthBuild and willing to work with young people as construction trainees.
- Establish and maintain alliances with union representatives and refer students when appropriate.
- Maintain accurate inventory of all tools, supplies, and equipment.
- Attend all staff meetings and coordinate individual plans with other YouthBuild staff.
- Serve as a mentor to YouthBuild trainees each program cycle.