

Decatur Housing Authority

Annual PHA Plan

Effective July 1, 2017 – June 30, 2018

> Decatur Housing Authority 7315 Hanna Street Fort Wayne, IN 46816 Phone: (260) 267-9300 Website: www.fwha.org

PHA Plan

Attachments to the PHA Plan

Administrative Plan

Reasonable Accommodations Policy

Annual PHA Plan

Effective: July 1, 2017 - June 30, 2018 FSS Action Plan

Purpose. The 5-Year and Annual PHA Plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission, goals and objectives for serving the needs of low- income, very low- income, and extremely low- income families

Applicability. Form HUD-50075-HCV is to be completed annually by **HCV-Only PHAs**. PHAs that meet the definition of a Standard PHA, Troubled PHA, High Performer PHA, Small PHA, or Qualified PHA <u>do not</u> need to submit this form. Where applicable, separate Annual PHA Plan forms are available for each of these types of PHAs.

Definitions.

- (1) High-Performer PHA A PHA that owns or manages more than 550 combined public housing units and housing choice vouchers, and was designated as a high performer on <u>both</u> of the most recent Public Housing Assessment System (PHAS) and Section Eight Management Assessment Program (SEMAP) assessments if administering both programs, or PHAS if only administering public housing.
- (2) Small PHA A PHA that is not designated as PHAS or SEMAP troubled, or at risk of being designated as troubled, that owns or manages less than 250 public housing units and any number of vouchers where the total combined units exceeds 550.
- (3) Housing Choice Voucher (HCV) Only PHA A PHA that administers more than 550 HCVs, was not designated as troubled in its most recent SEMAP assessment, and does not own or manage public housing.
- (4) Standard PHA A PHA that owns or manages 250 or more public housing units and any number of vouchers where the total combined units exceeds 550, and that was designated as a standard performer in the most recent PHAS and SEMAP assessments.
- (5) Troubled PHA A PHA that achieves an overall PHAS or SEMAP score of less than 60 percent.
- (6) Qualified PHA A PHA with 550 or fewer public housing dwelling units and/or housing choice vouchers combined, and is not PHAS or SEMAP troubled.

А.	PHA Information.					
A.1	PHA Name: Decatur Ho	ousing Autho	ority	PHA Code: IN062		
-	PHA Plan for Fiscal Year B	eginning: (MM	/YYYY): <u>07/2017</u>			
			ons Contract (ACC) units at time of	f FY beginning, above)		
	Number of Housing Choice Vouchers (HCVs) 178 PHA Plan Submission Type: ✓ Annual Submission					
	Availability of Information. In addition to the items listed in this form, PHAs must have the elements listed below readily available to the public. A PHA must identify the specific location(s) where the proposed PHA Plan, PHA Plan Elements, and all information relevant to the public hearing and proposed PHA Plan are available for inspection by the public. Additionally, the PHA must provide information on how the public may reasonably obtain additional information of the PHA policies contained in the standard Annual Plan, but excluded from their streamlined submissions. At a minimum, PHAs must post PHA Plans, including updates, at the main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on their official website.					
	Participating PHAs	PHA Code	Program(s) in the Consortia	Program(s) not in the Consortia	No. of Units in Each Program	
	Lead HA:			Consol tia		

B.	Annual Plan.
B.1	Revision of PHA Plan Elements. (a) Have the following PHA Plan elements been revised by the PHA since its last Annual Plan submission? Y N P Housing Needs and Strategy for Addressing Housing Needs. Deconcentration and Other Policies that Govern Eligibility, Selection, and Admissions. P Financial Resources. Rent Determination. Operation and Management. Informal Review and Hearing Procedures. Homeownership Programs. Self Sufficiency Programs and Treatment of Income Changes Resulting from Welfare Program Requirements. Substantial Deviation. Significant Amendment/Modification. (b) If the PHA answered yes for any element, describe the revisions for each element(s):
B.2	New Activities (a) Does the PHA intend to undertake any new activities related to the following in the PHA's current Fiscal Year? Y N Project Based Vouchers. □ (b) If this activity is planned for the current Fiscal Year, describe the activities. Provide the projected number of project-based units and general locations, and describe how project-basing would be consistent with the PHA Plan.
B.3	Most Recent Fiscal Year Audit. (a) Were there any findings in the most recent FY Audit? Y N N/A □ / □ (b) If yes, please describe:
B.4	Civil Rights Certification <u>Form HUD-50077</u> PHA Certifications of Compliance with the PHA Plans and Related Regulations, must be submitted by the PHA as an electronic attachment to the PHA Plan.
B.5	Certification by State or Local Officials. Form HUD 50077-SL Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan, must be submitted by the PHA as an electronic attachment to the PHA Plan.
B.6	Progress Report. Provide a description of the PHA's progress in meeting its Mission and Goals described in its 5-Year PHA Plan. The Decatur Housing Authority continues to work on expanding the supply of affordable housing by streamlining our transfer, termination, and voucher issuance processes. We have improved the quality of affordable housing by providing a high-level of customer service and increasing customer satisfaction. Additionally we have increased affordable housing choices by reaching out to potential voucher landlords and marketing the HCV program in the Decatur area. By partnering with the Fort Wayne Metropolitan Human Relations Commission to offer bi-annual classes on Fair Housing, DHA ensures equal opportunity in housing for all.
B.7	Resident Advisory Board (RAB) Comments. (a) Did the RAB(s) provide comments to the PHA Plan? Y N □ □ (a) If yes, comments must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the RAB recommendations and the decisions made on these recommendations.





Subject: Date & Time: Location: Resident Advisory Board (RAB) Meeting Thursday January 5,2017 2:00 p.m.- 4:00 p.m. FWHA, 7315 Hanna Street, Fort Wayne, IN

Agenda Outline & Topics

A.		Reading of Minutes PRIOR to meeting	All Attendees
B.		Opening of meeting a) Last meeting held on Wednesday November 16, 2016 b) Any corrections to minutes	FWHA Representative
C. Topics	1.	Executive Office Updates Annual PHA Plan Overview	FWHA Representative
	2.	HCVP Updates Admin Plan Review 2017-2018	Lorez Davis
	3.	Public Housing Updates ACOP Review 2017-2018	Amy Jacobowitz
	4.	 Property Manager Updates a) Beacon Heights b) McCormick Place c) Brookmill Courts, Miami Homes, Village of Brooklyn Pointe d) Tall Oaks, Maumee Terrace, Whispering Oaks e) North Highlands f) River Cove g) Southside Senior Villas 	Amy Jacobowitz Property Managers
	5.	Resident Services Updates	JJ Foster
	6.	Family Self-Sufficiently Updates	FSS Coordinators
	7.	Maintenance and CFP Updates	Dan Kuleff
	8.	Resident Updates/Concerns/Considerations	Advisory Board Members
D.		New Business	FWHA Representative
E.		Adjournment	FWHA Representative



Fort Wayne Housing Authority

Resident Advisory Board (RAB) meeting

Date: January 5, 2017

Name	Address
Stare Cravea	
(Amun c).	
Dan C.	
Jenna Posswarn)
Lean Huber	
C. Jaindia ares	
Lavissa Williams	
Ruppmont 1	
L'MARATUNA	
Patricia Minney	
10a Abra	
L.L. Zort	

Civil Rights Certification

Annual Certification and Board Resolution

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official, I approve the submission of the 5-Year PHA Plan for the PHA of which this document is a part, and make the following certification and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the public housing program of the agency and implementation thereof:

The PHA certifies that it will carry out the public housing program of the agency in conformity with title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990, and will affirmatively further fair housing by examining their programs or proposed programs, identifying any impediments to fair housing choice within those program, addressing those impediments in a reasonable fashion in view of the resources available and working with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and by maintaining records reflecting these analyses and actions.

Decatur Housing Authority

IN062

PHA Name

PHA Number/HA Code

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official George Guy	Title CEO/ Executive Director	
Signature	Date 11 29/16	

PHA Certifications of Compliance with the PHA Plan and Related Regulations including Required Civil Rights Certifications

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the _____5-Year and/or X_Annual PHA Plan for the PHA fiscal year beginning <u>07/2017</u>, hereinafter referred to as "the Plan", of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

- 1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located.
- 2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments to Fair Housing Choice, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan.
- 3. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Resident Advisory Board or Boards in developing the Plan, including any changes or revisions to the policies and programs identified in the Plan before they were implemented, and considered the recommendations of the RAB (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
- 4. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
- 5. The PHA certifies that it will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.
- 6. The PHA will affirmatively further fair housing by examining their programs or proposed programs, identifying any impediments to fair housing choice within those programs, addressing those impediments in a reasonable fashion in view of the resources available and work with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and by maintaining records reflecting these analyses and actions.
- 7. For PHA Plans that includes a policy for site based waiting lists:
 - The PHA regularly submits required data to HUD's 50058 PIC/IMS Module in an accurate, complete and timely manner (as specified in PIH Notice 2010-25);
 - The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
 - Adoption of a site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
 - The PHA shall take reasonable measures to assure that such a waiting list is consistent with affirmatively furthering fair housing;
 - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR part 903.7(c)(1).
- 8. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
- 9. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
- 10. The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.
- 11. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.

- 12. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
- 13. The PHA will provide the responsible entity or HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively.
- 14. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under Section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
- 15. The PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to determine compliance with program requirements.
- The PHA will comply with the Lead-Based Paint Poisoning Prevention Act, the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35.
- 17. The PHA will comply with the policies, guidelines, and requirements of OMB Circular No. A-87 (Cost Principles for State, Local and Indian Tribal Governments), 2 CFR Part 225, and 24 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments).
- 18. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
- 19. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.
- 22. The PHA certifies that it is in compliance with applicable Federal statutory and regulatory requirements, including the Declaration of Trust(s).

Decatur Housing Authority	
PHA Name	

IN062 PHA Number/HA Code

X Annual PHA Plan for Fiscal Year 2017

5-Year PHA Plan for Fiscal Years 20_____ - 20_____

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802).

Name of Authorized Official George Guy	Title CEO/Executive Director	
Signature	Date 11/29/16	

Civil Rights Certification

Annual Certification and Board Resolution

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official, I approve the submission of the 5-Year PHA Plan for the PHA of which this document is a part, and make the following certification and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the public housing program of the agency and implementation thereof:

The PHA certifies that it will carry out the public housing program of the agency in conformity with title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990, and will affirmatively further fair housing by examining their programs or proposed programs, identifying any impediments to fair housing choice within those program, addressing those impediments in a reasonable fashion in view of the resources available and working with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and by maintaining records reflecting these analyses and actions.

Decatur Housing Authority PHA Name IN062 PHA Number/HA Code

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penaltics. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Title
CEO/Executive Director
Date 29 6

DHA RESOLUTION 2016-06 RESOLUTION APPROVING DHA TO PROCEED WITH A PUBLIC COMMENT PERIOD FOR THE ADMINISTRATIVE PLAN

WHEREAS, the Housing Authority of the City of Decatur, Indiana operates a Public Housing Authority funded by the U.S. Department of Housing and Urban Development, and

WHEREAS, the Housing Authority of the City of Decatur, Indiana request approval to proceed with the submission of the Administration Plan process; and

WHEREAS, the requirements for submitting a PHA Annual Plan include publishing a notice indicating that a public hearing to present the Plan, attachments and further public comments will be held including time, date and location; and

WHEREAS, the issues covered in the meetings must have the following documentation: (1) Notice placed in a commercial newspaper or journal (2) pertinent documents will be available for their review no less than 45 days prior to the scheduled public hearing (3) Sign-in sheets (4) Notarized meeting minutes; and

NOW THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Decatur Housing Authority hereby approves the proposed Administrative Plan for public comment, and record the comments in accordance with HUD requirements.

Jack Mackin, Chairperson

George Guy, Managing Agent

APPROVED: December 12, 2016

Public Notice

The Decatur Housing Authority Annual Agency Plan

January 13, 2017

The Decatur Housing Authority (DHA) invites comments from the public on its Annual Plan update to the Five-Year agency plan for the operation of the Housing Authority.

The Five-Year Plan describes the mission, long-range goals, and objectives for achieving FWHA's mission over the subsequent 5 years. The Annual Plan provides details about the FWHA's immediate operations, programs, services, and strategies for handling operations concerns, resident concerns and needs.

The plan and the required attachments are available for review at the following locations:

- ➢ 7315 Hanna Street, Fort Wayne, IN 46816
- ▶ 128 South 3rd Street, Decatur, IN 46733
- ➢ 218 E Monroe St, Decatur, IN 46733
- www.fwha.org

for inspection and comment by the public during normal business hours, (8 a.m. -5 p.m. Monday, Wednesday and Thursday) from January 13, 2017 until February 27, 2017 at the Housing Authority office located at 7315 Hanna St., Fort Wayne, Indiana.

On Wednesday, March 1, 2017 the FWHA will conduct a public hearing on the plan at 10 a.m. at the following location.

FWHA Administration Office, 7315 Hanna St., Fort Wayne, IN 46816

Public Comment will be taken through February 27, 2017 and will be considered for inclusion in the final plan and submitted with the final document.



Time 10 a.m.

Place of Meeting

FWHA Office

7315 S. Hanna St. Fort Wayne, IN 46816



2017 - 2018 PHA Plan Public Hearing

AGENDA

- Call to Order
- Reminder to Sign In
- Public Record—Give Name & Address
- History
 - HUD Requires PHAs to Engage Local Community as
 Part of its Planning Process
 - New PHA plan -- Plan on Website at www.fwha.org
- Changes
 - Housing Choice Voucher Program Administrative Plan
- Comments From Community
- Open Comments
- Adjournment



SIGN-IN SHEET

Public Meeting – DHA Annual PHA Plan Wednesday, March 1, 2017 at 10:00am

Printed Name	Signature
Carolyn Nichter	AM Mult
LOREN DAVIS	Ade Dans
KETTH MORRISON	Keith & Osreson
Beverly Amour	Being from

Certification by State or Local Official of PHA Plans Consistency with the Consolidated Plan or State Consolidated Plan

I, Kenneth L. Meyer, the Mayor City of Decatur Official's Name

certify that the 5-Year PHA Plan and/or Annual PHA Plan of the

Decatur Housing Authority

is consistent with the Consolidated Plan or State Consolidated Plan and the Analysis of

Impediments (AI) to Fair Housing Choice of the

City of Decatur, Indiana

pursuant to 24 CFR Part 91.

Provide a description of how the PHA Plan is consistent with the Consolidated Plan or State Consolidated Plan and the AI.

Local Jurisdiction Name

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012, 31 U.S.C. 3729, 3802)

Name of Authorized Official Signature

Title Date -13-17

DHA RESOLUTION 2017-03 Decatur Housing Authority RESOLUTION of PHA Certifications of Compliance with the PHA Plans and Related Regulations: Board Resolution to Accompany the Annual PHA Plan

WHEREAS, the Housing Authority of the City of Decatur, Indiana operates a Public Housing Authority funded by the U.S. Department of Housing and Urban Development, and

WHEREAS, DHA has pursuant to HUD regulations developed a Standard Annual Plan; and

WHEREAS, Staff published a 45-day public comment period and conducted a public hearing on March 1, 2017 at Fort Wayne Housing Authority, 7315 Hanna Street, Fort Wayne, IN 46816 at 10:00 a.m.; and

WHEREAS, the comments and concerns voiced at the public meeting have been considered in the document; and

NOW THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Decatur Housing Authority hereby approves the Annual Plan and its submission to HUD for review.

Richard J. Macklin Chairperson

George Guy, Managing Agent

APPROVED: March 13, 2017